Exchange 2016 Mailbox Setup in Microsoft Outlook

Mailbox migration from Exchange 2010 to Exchange 2016 will result in the following error message being presented, along with a prompt to restart Microsoft Outlook.

![Error Message](image)

At this point, exit Outlook and define a new Exchange 2016 mailbox user as follows:

1. Open *Control Panel* on the Windows *Start* menu, then click *Mail, Show Profiles* and *Add*.
2. Enter a new user name, click *Ok* and fill out the following:
   - Enter the address `mail.weizmann.ac.il` in the *Server* field.
   - Type your Institute user ID in the *User Name* field.
   - Enter your password in the *Password* field.
   - Type your full e-mail address in the *Email Address* field.
3. You will now be requested to enter your user name and password. Type in your user ID (in the *wismain\user ID* format) and password accordingly.
4. Select the *Always use this profile* option for the newly created user profile.

![Profile Settings](image)

You may now launch Outlook again and access your e-mail.