How to Apply for Open Access

There are two possible routes to Gold Open Access:

**Gold for Gold**
You use an Open Access voucher after peer-review and acceptance. The final article of record is made available to all, immediately, via our website without any barriers to access, without paying the article processing fee.

**Paid Open Access**
You pay an article processing fee after peer-review and acceptance. On receipt of payment the final article of record is made available to all, immediately, via our website without any barriers to access.
How to Apply for Open Access

Open Access applications should be submitted as soon as possible after acceptance.

There are three main parts to an Open Access application:

• Gold for Gold voucher code
• Online application;
• Open Access Licence to Publish form.

Or payment;
Gold for Gold

The Gold for Gold initiative rewards all institutions that subscribe to RSC Gold with voucher codes to make papers Open Access, free of charge.

Gold for Gold Applications

Contact your institution’s Open Access team or Library to request a Gold for Gold voucher.

Complete the online application form.

Your article must have been accepted for publication before an application can be processed.
Gold for Gold

Contact details

DOI number (CXJJXXXXXXL)

Full name of Institution

Voucher Code: (Au-XXXXXXX)

Further Notes: add funding agency information if your funding agency mandates Gold Open Access.
Paid Open Access

Authors can choose to pay an article processing fee to make their article Open Access.

The fees for Open Access are dependent on the article type. Information regarding the fees can be found on our [website](#).

If you do not have a Gold for Gold voucher and you wish to apply for paid Open Access, please complete the [online form](#).
Paid Open Access

Complete contact details and manuscript number as you would for the Gold for Gold application

15% discount for RSC members and institutions with RSC Gold subscription

Funding agency
If you are situated in an EU member state or Canada please provide VAT details.

- Full name of the person handling the invoice
- Full name of the institution as well as the full address. Please avoid abbreviations.
- Contact telephone number with area code

### Details for invoicing (if no voucher code provided)

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A new Licence to Publish

On completion of the online application form you should also complete and return a scanned copy of the Open Access Licence to Publish form to RSC1@rsc.org.

An Open Access licence will replace the licence completed at submission.

We offer two Creative Commons licences, which allow compliance with UK funding agency mandates.
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We offer a choice between CC BY and CC BY-NC.

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• Preference of your funding agency, if any.
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- **CC BY Licence for most journals**
- **CC BY Licence for Physical Chemistry Chemical Physics**
- **CC BY-NC Licence for most journals**
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The Work (title and brief description of the submission):

__________________________________________________________

The Author(s) (names and affiliations). Please note: all Authors must have been informed of the full content of the Work at the time of submission.

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If the Author(s) does not own the copyright in the Work, state who the Owner is (giving name and address) and state why the Author(s) does not own the copyright in the Work (e.g. the Author(s) wrote the Work in the course of employment with the Owner).

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If the Work is funded by a funding agency and the Work needs to be deposited in that funding agency’s repository of choice, mark the box below and give the name of the funding agency.

☐ Funding agency __________

The Work consists of the paper or other contribution, including but not limited to, the text of the paper, figures, illustrations, diagrams and tables (“the Paper”) and the accompanying supplementary material, that is, material that relates to the Paper that will not be made available as part of the Paper, but that will be made available electronically only (“the Supplementary Material”).

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You should ensure that all sections of the form are clearly visible, otherwise you may be requested to re-send it.

Send the form as an email attachment to RSC1@rsc.org, quoting the paper number.
Successful Applications

The application is successful when:

☑ An online application has been received;
☑ A valid Gold for Gold voucher has been provided OR payment has been confirmed;
☑ The Licence to Publish form has been successfully completed.
Successful Applications

Creative Commons Licence type
If your work has been funded by a Europe PubMed Central Funder and has been made Gold Open Access, we will be able to deposit the article of record in both PubMed Central and Europe PubMed Central.

Be sure to include your funding information in the relevant fields on both the Open Access Licence to Publish form and your Gold Open Access application.
Funding Agencies

Principle funders include Wellcome Trust, ERC and MRC:

A full list of Europe PubMed Central funders can be found at: [http://europepmc.org/Funders/](http://europepmc.org/Funders/).
The Deposition Process

Before we make a PubMed Central deposition, we ensure that:

☑ Gold Open Access has been applied to the article.
☑ The article has been published in a journal issue

Once we have deposited your article into the PubMed Central repository, it may take several weeks for the deposition to be approved and assigned a PMC ID. The article will then be added to Europe PubMed Central within 3 business days.
FAQs

• My paper has already been published. Can I apply for Open Access? Yes.

• Can I make my book chapter Open Access? No, Open Access is available only for journal articles.

• My article is in peer review. Can I apply for Open Access? Please wait until your article has been formally accepted for publication.

• I have just submitted a paper and I would like to publish Open Access. Should I complete the normal Licence to Publish form? Yes. Please complete the first licence when requested at submission to avoid delays at publication.
Contact

Please contact our Open Access administration team at RSC1@rsc.org or goldforgold@rsc.org

We will be happy to answer any queries you may have regarding our options for Open Access.