Introduction to your Mac OS X  First steps
The Apple desktop has not changed much since its first introduction in March 2001. This does not mean that it has not been enhanced and developed.

The Dock is Apple’s way of organizing the user’s Mac OS X applications and frequent folders. Do take a short time to customize it to your needs.

The Menu Bar on the top has, from left to right, the Apple Menu, the Application Menus and the Menu Icons on the top right hand corner. Drag in applications you use, lift up and remove what is seldom used. You may move them in the order of your choice.

Depending of utilities and applications installed and the type of computer - desktop or laptop, the information shown can vary. A typical Menu Icon set is shown above.

The Dock is a handy place for all your favorite apps. From the Dock, you can launch apps quickly and switch between them easily. If an app isn’t on the Dock, you’ll find it in Launchpad. Go there to see all the apps on your Mac full screen and organize them however you like. And Mission Control gives you a bird’s-eye view of all your open windows, so you can keep track of everything you’re working on. OS X offers systemwide support for gorgeous, full-screen apps that use every inch of your Mac display. You can have multiple full-screen apps open at once — along with multiple apps in windows. And it’s easy to switch between full-screen and desktop views.
If you are new to Apple, you will notice that the Keyboard is different from the PC keyboards you have been using. Try out the Volume up, down and mute. Check the Modifier keys on the bottom left hand corner. Check out what happens when you type while pressing the Command or Option or Control keys.

The place of the function keys have some default keys to turn up or down the volume of sound. There are function
Use your fingers to tap, scroll, pinch, and swipe your way around the Mac. Because Apple makes both the hardware and software, Multi-Touch gestures are remarkably precise. This precision makes Multi-Touch the most natural and intuitive way to use a computer. When you scroll down on your trackpad or Magic Mouse, your document scrolls down. When you scroll up, your web page scrolls up. When you swipe left, your photos move left. These and many more gestures make all you do on your Mac easier, intuitive, and fun. Check the options in the System Preferences.

Check out the preferences of the trackpad - you may use the Apple trackpad instead of the mouse, the future is in using “finger gestures”
The Finder window shows the user’s files, Applications, Desktop, Downloads and more. You may drag in any file of your choice in the lower part.

The Shared pane shows computers in your network, a frequently used folder can also be dragged in to the side pane to be in a convenient place in every window (your work or projects folder for example)

Note that the scroll bars will appear when moved
Important links in the Weizmann site

http://www.weizmann.ac.il/CC/comm/vpn.html
http://www.weizmann.ac.il/CC/comm/remote.html
http://www.weizmann.ac.il/CC/comm/wireless.html
http://www.weizmann.ac.il/CC/mac/software.html
http://www.weizmann.ac.il/CC/mac/idigital.html
http://www1.weizmann.ac.il/tafnit

https://xmail.weizmann.ac.il/owa to connect to your Exchange services

Setting up your eMail:

Apple Mail:
Outlook for Mac (Office 2011):

Setting up your printer:

iDigital Contacts:
Yossi Halevi: 052-6813344, email: yossi@idigital.co.il iDigital lab:
Limor: 03-9005333 email: ips@idigital.co.il
Complains to iDigital: feedback@idigital.co.il recommend cc to benji@weizmann.ac.il

OSX & iOS support in Weizmann Institute:
Benji: benji@weizmann.ac.il Tel 08-934 4450
Gur: gur.duvilanski@weizmann.ac.il Tel: 08-934 6072
MagSafe power port: A magnetic connection on laptops to safely keep your computer to a power source.

Gigabit Ethernet port: Fast Ethernet wired connection.

FireWire 800 / 400 port: Fast connection to external drives, digital cameras and more. The Firewire 400 is an older and slower connection.

USB 3 ports (up to 5 Gbps) Fast connection to external drives, digital cameras, scanners and more.

Thunderbolt port (up to 10 Gbps) Fast Connection to screens and projectors (via an adaptor), external drives, etc.

Audio line in: This is a digital line in

Audio line out

SDXC card slot: to put in your camera memory card

Kensington lock slot: Highly recommend locking down your investment!

SuperDrive: Burns both DVDs and CDs

Wi-Fi: 802.11n Wi-Fi wireless networking (IEEE 802.11a/b/g compatible)

Bluetooth: Bluetooth 4.0 wireless technology: to connect to various compatible devices

FaceTime HD camera: all computers except for the MacPro and MacMini come with a FaceTime camera. The Newer Apple screens have a camera too.
1) **Startup**
   - "Press X during startup" = Force Mac OS X startup
   - "Press Option-Command-Shift-Delete during startup" = Bypass primary startup volume and seek a different startup volume (such as a CD or external disk)
   - "Press C during startup" = Start up from a DVD that has a system folder
   - "Press N during startup" = Attempt to start up from a compatible network server (netboot)
   - "Press T during startup" = Start up in FireWire Target Disk mode
   - "Press Shift during startup" = Start up in Safe Boot mode and Temporarily disable login items and non-essential kernel extensions
   - "Press Command-V during startup" = Start up in verbose mode
   - "Press Command-S during startup" = Start up in Single-User mode

2) **Finder window**
   - "Command-W" = Close Window
   - "Option-Command-W" = Close all Windows
   - "Command-I" = File Menu Get Info
   - "Option-Command-I" = File Menu Show Attributes Inspector
   - "Command-D" = File Menu Duplicate
   - "Command-L" = File Menu Make Alias
   - "Command-R" = File Menu Show original
   - "Command-T" = Menu Add to Favorites
   - "Command-Delete" = File Move to Trash
   - "Command-E" = File Menu Eject
   - "Command-F" = File Menu Find
   - "Command-Z" = Edit Menu Undo
   - "Command-X" = Edit Menu Cut
   - "Command-C" = Edit Menu Copy
   - "Command-V" = Edit Menu Paste
   - "Command-A" = Edit Menu Select All
   - "Command-1" = View Menu View as Icons
   - "Command-2" = View Menu View as List
   - "Command-3" = View Menu View as Columns
   - "Command-B" = View Menu Hide Toolbar
   - "Command-J" = View Menu Show View
   - "Command-N" = Finder window
   - "Shift-Command-N" = New Folder
   - "Command-O" = File Menu Open
   - "Command-S" = File Menu Save
   - "Shift-Command-S" = File Menu Save as
   - "Command-P" = File Menu Print
   - "Command-W" = Close Window
   - "Option-Command-W" = Close all Windows
   - "Command-I" = File Menu Get Info
   - "Option-Command-I" = File Menu Show Attributes Inspector
   - "Command-D" = File Menu Duplicate
   - "Command-L" = File Menu Make Alias
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   - "Command-T" = Menu Add to Favorites
   - "Command-Delete" = File Move to Trash
   - "Command-E" = File Menu Eject
   - "Command-F" = File Menu Find
   - "Command-Z" = Edit Menu Undo
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   - "Command-J" = View Menu Show View

3) **Menu Commands**
   - "Shift-Command-Q" = Apple Menu Log out
   - "Shift-Option-Command-Q" = Apple Menu Log out immediately
   - "Shift-Command-Delete" = Finder Menu Empty Trash
   - "Option-Shift-Command-Delete" = Finder Menu Empty Trash without dialog
   - "Command-H" = Hide Finder
   - "Option-Command-H" = Hide Others
   - "Command-M" = Window Menu Minimize Window
   - "Command-?" = Help Menu Open Mac Help
   - "Command-Space" = set to change language

(4) **Universal Access and Voiceover**
   - "Option-Command-* (asterisk)" = Turn on Zoom
   - "Option-Command-+ (plus)" = Zoom in
   - "Option-Command - (minus)" = Zoom out
   - "Control-Option-Command-* (asterisk)" = (Switch to White on Black
   - "Control-F1" = Turn on Full Keyboard Access
   - When Full Keyboard Access is turned on, you can use the key combinations listed in the table below from the Finder.
   - "Control-F2" = Full Keyboard Access Highlight Menu
   - "Control-F3" = Full Keyboard Access Highlight Dock
   - "Control-F4" = Full Keyboard Access Highlight Window (active) or next window behind it
   - "Control-F5" = Full Keyboard Access Highlight Toolbar
   - "Control-F6" = Full Keyboard Access Highlight Utility window (palette)
   - "Command-F5 or fn-Command-F 5" = Turn on or off Voiceover
   - "Control-Option-F8 or fn-Control-Option-F8" = Open Voiceover Utility
   - "Control-Option-F7 or fn-Control-Option-F7" = Display Voiceover menu
   - "Control-Option-; or fn-Control-option-;" = Enable / disable lock Voiceover Control-Option

(5) **Other Commands**
   - "Option-Command-D" = Show / Hide Dock
   - "Command-Tab" = Switch application
   - "Command-Up Arrow" = Move up one directory
   - "Command-Down Arrow" = Move down one directory
   - "Page Up or Control-Up Arrow" = Move up one page
   - "Page Down or Control-Down Arrow" = Move down one page
   - "Option-Drag" = Copy to new location
   - "Option-Command-Drag" = Make alias in new location
   - "Command- Drag" = Move to new location without copying
   - "Command-C" = Show Colors palette in application
   - "Command-T" = Show Font palette in application
   - "Command-Shift-3" = Take a picture of the screen
   - "Command-Shift-4" = Take a picture of the selection
   - "Command-Shift-4, then press Control while selecting" = Take a picture of the screen, place in Clipboard
   - "Command-Shift-4, then Spacebar" = Take a picture of the selected window
   - "Option-Command-esc" = Force Quit
   - "Control-Eject" = Restart, Sleep, Shutdown dialog box
   - "Control-Control-Eject" = Quit all applications and restart
   - "Option-Command-Eject or Option-Command-Power" = Sleep
   - "Command-click window toolbar button (upper right corner)" = Cycle through available views for the window's toolbar (dependent on the nature of the Finder or application window)
   - "Command-" = Cycle through windows in application or Finder.
Troubleshooting

Like most computer problems, the big Q & R are the rules of thumb. Quit problematic application and / or Restart. This holds true for the computer system or an application that is problematic. The Restore is the last resort as you will be erasing the device and this goes without saying that a recent backup is mandatory.

Apps can be closed by clicking the “Alt” + “Cmd”+ “Exc” keys that open the Force Quit... Choose the problem application that may appear in red with a notice of “Not responding” and press Force Quit.

Before performing any drastic steps, do backup your device, check if you are connected to the network and to the internet.

If you have a laptop, what is your Battery level, if you have a device that does not turn on?

From system 10.7 onwards, there is a Recovery partition you can boot up from to run Disk Utilities. This can be booted up by restarting and pressing the “Alt” key until bootable disks show up allowing you to choose the Recovery partition.

For support you may call Benji at 4450 and Gur at 6072