



Annex 1 - Instructions for the preparation of the Curriculum vitae.

A: Personal details:

(optional) Date of birth, Marital status, children
Place of birth, immigration date, military service, citizenship
Mailing Address, complete with area code
Contact Information: phone, fax, e-mail, personal home page

B: Education

Begin with the latest training/certificate awarded up to baccalaureate or other initial professional education, including postdoctoral training.

Please state:

Institute and location, Degree (if applicable), Duration (from year to year), Field of study, Thesis title, Advisor

C: Employment History

Begin with current position up to oldest position.

Please state:

Institute and location, Position, Duration (from year to year), include Sabbatical, Temporary positions

D. Other Appointments

e.g. Teaching experience- courses taught

E: International Recognition

Please state:

- Name of prize/award, Entity awarding the prize/award
Also include Competitive Scholarships
- International organizing committees, Membership in juries, Review boards
- Talks at international meetings (year, organization, topic, place). Please separate between **invited** talks and other presentations.

F: Scientific Productivity

- Competitive national and international grants (Include list by year of award beginning with latest award granted: title, agency, amount/yr)



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- Students and Postdoctoral fellows (name, years, current activities of former students)
- National and International collaborators.

G: Patents

Please include patent number, country of award
Start-ups, Involvement with companies

H. Languages

Scale: 1 (basic) to 3 (fluent)
Reading, Writing, Speaking



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Annex 2 – Instruction for the preparation of the List of Publications (LOP).

- The List of Publications must be numbered starting from the old and ending with the new.
- The Author names must appear in the order as they appeared in the original scientific publication.
- Both the first and last page of the published articles must be noted.
- The full title, journal name and year of publication must be noted.
- Do not include notices published in advance of a complete publication of each work.
- Within the List of Publications separate under different headings the following items: Refereed articles, invited reviews, Book chapters, Invited editorials, Commentaries, Edited and original books, others. Under a separate additional heading you may include submitted articles. Do NOT include articles in preparation.
- Whenever possible include the Persistent URLs (also called PURLS, stable URLs, persistent links, or durable links) – i.e. internet addresses that remain constant to the publication (e.g. Web of Science, CSA, Safari, Project Muse, BioMedCentral, SpringerLink include DOI numbers within the record. DOIs are unique numbers assigned to digital objects and will not change over time. DOIs are usually found in the abstracts or TOCs, at the top or bottom of an article).



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Annex 3 - Research statement (including an EXECUTIVE SUMMARY).

The submitted executive summary of current achievements and proposed research statement must conform to the following format:

It should be constructed with three main chapters:

- (a) An executive summary of the following two chapters
- (b) A chapter describing your scientific achievements since you have received your PhD
- (c) A chapter describing your research statement plan for the foreseeable future

The total length of the research statement plan (including the executive summary) is recommended not to exceed 5 A4 typed pages.